

You asked and we answered, Food Bank for the Heartland's online reporting system is up and running! No need to mail in reports regarding the number of people you serve each month. Simply log in to the site you use to place orders

(<https://orders.foodbankheartland.org/primariusww/login.aspx>) and click the "Statistics" tab. Use the drop down boxes to enter the month and year the report is for.

- If you serve meals on site to your clients, enter the number of meals and snacks you served during the month.
- If you are a pantry, enter the number of households and individuals you served during the month.
 - If you are a USDA pantry, enter the total number of households and individuals served, then enter the number of USDA households and individuals served.

Then simply click "Submit Statistics" in the bottom, right-hand corner, and you're finished!

Reporting will no longer be due on a quarterly basis. Instead, reports will be due monthly on the 5th of the following month. You will not be able to place a future order until we receive your report for the previous month. Please make sure you are submitting these reports in a timely manner.

We no longer accept reports that have been mailed, scanned, or faxed in. Please complete all reporting for 2022 online. If you did not serve any clients during a particular month, simply enter zero for that month and submit. These reports need to be accurate as this information will be shared with the state. We will be checking to make sure that all pantries and meal providers are reporting numbers. If you have any questions, please contact [Lea Frank](#).